

Admin Minnesota

Office of State Procurement

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Persons with a hearing or speech disability can contact us through the Minnesota Relay Service by dialing 711 or 1.800.627.3529.

CONTRACT RELEASE: T-512(5)

DATE: OCTOBER 29, 2019

PRODUCT/SERVICE: TELECOM: OFFENDER/CLIENT/RESIDENT PHONE/KIOSK/DEBIT-CREDIT CARD SYSTEM

CONTRACT PERIOD: SEPTEMBER 24, 2019, THROUGH SEPTEMBER 23, 2024

EXTENSION OPTIONS: UP TO 24 MONTHS

ACQUISITION MANAGEMENT SPECIALIST /BUYER (AMS): KALEIGH STEVENS

PHONE: 651.201.2438

E-MAIL: Kaleigh.Stevens@state.mn.us **WEB SITE:** www.mmd.admin.state.mn.us

CONTRACT VENDOR

CONTRACT NO.

TERMS

DELIVERY

GLOBAL TEL*LINK CORPORATION
2609 Cameron Street
Mobile, AL 36607

00000000000000000000109200

NET 30 AS SPECIFIED

VENDOR NO.: 0000228094 (SWIFT)

CONTACT: Bryan Moses

MOBILE: 814.937.1173

E-MAIL: BMoses@gtl.net

CONTRACT USERS. This Contract is available to the following entities as indicated by the checked boxes below

- State agencies
- Cooperative Purchasing Venture (CPV) members
- Limited to the following entities only _____

STATE AGENCY CONTRACT USE. This Contract must be used by State agencies unless a specific exception is granted in writing by the AMS listed above

STATE AGENCY ORDERING INSTRUCTIONS. Orders are to be placed directly with the Contract Vendor. State agencies should use a Contract release order (CRO) or a blanket purchase order (BPC). The person ordering should include his or her name and phone number. Orders may be submitted via fax.

CONTRACT FEEDBACK. If these commodities or service can be better structured to help you with your business needs, let us know. We solicit your comments and suggestions to improve all of our contracts so that they may better serve your business needs. If you have a need for which no contract currently exists, or you would like to be able to use an existing state contract that is not available to your entity, whether a state agency or CPV, please contact us. If you have specific comments or suggestions about an individual contract you can submit those via the [Contract Feedback Form](#).

SERVICE CERTIFICATION FORM REQUIREMENTS. Pursuant to Minn. Stat. § 16C.09, agencies must complete a "Service Contract Certification Form" prior to issuing an order for services offered from this Contract.

PROFESSIONAL/TECHNICAL (P/T) SERVICES. Professional Services must be related to the purchase of equipment and/or software from this Contract and are limited to \$25,000 per project. For projects exceeding \$5,000, agencies must complete a Professional/Technical two signature work order document, enter a Master Work Order (MWK doc type) in the SWIFT Contract Entry module, process a Work Order Certification Form, and create a SWIFT Purchase Order against the MWK Contract for the complete order: equipment and P/T Services. The T-Number for the Work Order Contract is the vendor's OSP Contract Number listed in OSP's Contract Release document. Once these steps have been completed, only the completed Professional/Technical two signature work order document, with both the OSP Contract Number and the Master Work Order Contract Number on it, should be sent to the vendor. Agencies cannot use a Purchase Order to procure these services, unless the total cost of the project is \$5,000 or less.

Based on the size, scope and complexity of the project, the State (Department of Administration, Office of State Procurement) reserves the right, on a case by case basis, to approve dollar limits exceeding \$25,000 per project. Professional/Technical Services above the \$25,000 dollar limit **must** be related to said project. State agencies **must** request, in writing, and obtain prior written approval from the OSP - Professional/Technical Contracts Section, before proceeding with projects exceeding the \$25,000 limit.

SPECIAL TERMS AND CONDITIONS

SCOPE. Provide an Offender/ Client Telephone Calling/Recording/Monitoring System, Kiosk/Tablet Services and Money Transfer/Lockbox and Debit Release Card Services for the Departments of Corrections (DOC) and Human Services (DHS) on an as-needed basis. Solutions will seamlessly interface with DOC/DHS core Offender/Client/Resident demographics, Offender/Client/Resident financial and Agency intelligence systems. These systems and services will be for facilities located at: Oak Park Heights, Stillwater, Rush City, St. Cloud, Faribault, Lino Lakes, Moose Lake, Red Wing, Shakopee, St. Paul, St. Peter, Togo and Willow River.

The State will not invest capital expenditures to procure equipment that provides the required services. All equipment and services including but not limited to all hardware, all software, bandwidth, infrastructure, fee collection, accounting, support, maintenance, fiber, wire, incidentals, labor, and installation fees (including the other common carriers' charges required for installation of special circuits or local lines that might be required to operate the services and all monthly charges and maintenance costs for the term of the Contract including all extensions), are the responsibility of the Contract Vendor.

PRICES. This is a commission only Contract, at no cost to the State. See Exhibit A-1, Price Schedule for Phone Rates, Price Schedule for Kiosk/Tablets, and Price Schedule for Debit/Credit Cards below.

IT ACCESSIBILITY. When agencies are making purchasing decisions, the purchasing entities are responsible for evaluating the accessibility of IT products in accordance with the State of MN IT Accessibility standards that incorporate both Section 508 standards and Web Content Accessibility Guidelines 2.0 level 'AA' standards. This contract requires vendors to provide accessibility information, known as VPATs, for the products available through this contract. It is the purchasing agency's responsibility to request, collect, evaluate, and make a purchasing decision in compliance with these state laws.

FREIGHT/SHIPPING TERMS

SEVEN COUNTY METRO AREA. All shipments are FOB Destination, with freight charges prepaid and allowed (the Contract Vendor **is not** allowed to invoice freight charges.)

GREATER MINNESOTA. All shipments are FOB Destination, freight prepaid and allowed (the Contract Vendor **is not** allowed to invoice freight charges.)

MINIMUM ORDER. None.

VERIFYING THE CONTRACT PRICES.

The following information explains the method(s) for calculating and/or confirming the contract prices.

The Contract(s) was executed with FIXED PRICING. The pricing offered must match or be lower than that detailed herein.

Only accept contract vendor quotes that provide itemized contract pricing (lump sum price quotes must be rejected and reworked by the Contract Vendor to show itemized State contract pricing).

Prior to accepting an order and/or issuing payment on an invoice, inspect the goods and/or deliverables to ensure they match both the terms and pricing of the contract.

Contact the AMS/Buyer detailed herein to report any pricing discrepancies or for assistance in confirming/calculating contract pricing.

CPV PRICING. The Contract Vendor agrees to provide the Contract to CPV members at the same prices, terms, conditions, and specifications.

REVISIONS:

10/29/2019 AMS changed from Mike Brick to Kaleigh Stevens.

EXHIBIT A-1, PRICE SCHEDULES.

Price Schedule for Phone Rates

Call Type	Rate per Min for Offender/Client	State Commission Rate - 40 %	Rate per Min for Debit/Prepaid	State Commission Rate - 40%	Rate per Min for Collect	State Commission Rate - 40 %
IntraState	\$0.040	\$0.016	\$0.040	\$0.016	\$0.040	\$0.016
InterState	\$0.040	\$0.016	\$0.040	\$0.016	\$0.040	\$0.016
International	\$0.168	\$0.068	\$0.168	\$0.068	\$0.168	\$0.068
TTY/VRS*	0.00	0.00	0.00	0.00	0.00	0.00

Price Schedule for Kiosk/Tablet Rates

eMail Services	User Fee	State Commission Rate - 20 %
eMail (inbound and outbound) per stamp	\$0.19	\$0.038
Photo Attachment - Incoming Only	\$0.19	\$0.038
Short Video Attachments – Incoming Only	\$0.19	\$0.038

Video Visitation Services	User Fee	State Commission Rate - 20 %
Video Visit (30-minute session)	\$7.50	\$1.50

Media Services	User Fee	State Commission Rate - 20 %
Media Player	Free*	N/A
Song	\$1.20 - \$2.36	\$0.24 - \$0.472
eBook	\$3.74 - \$33.74	\$0.75 - \$6.75
Music Subscription	\$16.19	\$3.24
Movie (per each)	\$6.86	\$1.37
Movie Subscription	\$7.49	\$1.50
Educational Videos	Free*	N/A
Downloading Agency Content onto Tablet	Free*	N/A

Optional Services

Number of Stamps per Package	User Fee	State Commission Rate - 20 %
5 stamps per Package	\$0.94	\$0.19
20 stamps per Package	\$3.75	\$0.75

Price Schedule for Debit/Credit Card Rates

Money Transfers Fees

Credit/Debit Card	Fee Via Phone	State Commission Rate - 20 %	Fee Via Internet	State Commission Rate - 20 %
.01 - \$20.00	\$ 3.11	\$ 0.62	\$ 3.11	\$ 0.62
\$20.01- \$100.00	\$ 5.61	\$ 1.12	\$ 5.61	\$ 1.12
\$100.01-\$200.00	\$ 8.11	\$ 1.62	\$ 8.11	\$ 1.62
\$200.01-\$300.00	\$ 10.61	\$ 2.12	\$ 10.61	\$ 2.12

Walk-in Location Fees

	Walk-in Fee	State Commission Rate - 20 %
\$.01- \$1,000.00	\$7.44	\$1.49

3rd Party Transaction Costs (e.g. Moneygram, Western Union, etc.)

3 rd Party Transaction Cost	State Commission Rate - 20 %
\$6.95 ¹	N/A

Lockbox Fee

\$.01- \$1,000.00

Release Card Services

Service	Fee (Offender Cost)	State Commission Rate - 20 %
Card, Card Materials and Activation	0.00	\$0.00
ATM Withdrawal (at least 1 st free)	1 st Two Free, \$2.00 thereafter ²	\$0.40
ATM Decline	1 st Two Free, \$0.95 thereafter	\$0.19
PIN or Signature Purchase	\$0.00 – All Free at all Times	0.00
PIN/Signature Decline	1 st Two Free, \$0.95 thereafter	\$0.19
Monthly Service Fee *	0.00	\$0.00
Replace Card	\$5.00	\$1.00
Expedite Card	\$0.00	\$0.00
Account Closure	\$0.00	\$0.00
Auto Customer Service	\$0.00	\$0.00
Live Customer Service	\$0.00	\$0.00
Inactivity Fee	\$3.00 Per Month After 180 Consecutive Days of Card Inactivity	\$0.60
Statement Print	\$0.00	\$0.00

* Note: No monthly services fees will be allowed.

¹ GTL has an agreement with Western Union that provides our customers with a flat rate fee charged by Western Union and does not include any markup by GTL. Any other third-party financial fees may vary by third party.

² Always host surcharge free at any MONEYPASS ATM anywhere in the Country. There are 1,722 MONEYPASS ATMS in the State of Minnesota.