



State of Idaho
Idaho Division of Purchasing
5569 Kendall
PO Box 83720
Boise, ID 83720-0075

Request for Proposal

Amendment 04

([Click to Review Prior Amendment 04 Reasons](#))

On the Internet

Mon Dec 15 12:55:14 GMT-0800 (PST) 2008

Solicitation Title:

Solicitation

Description:

RFX Nbr: **RFP01695**

Requisition Nbr: **REQ07433**

Reference Number: **Corrections**

Document Nbr: **PREQ10185**

Amendment 04 Reason: **Correction: Question #15 includes a table with a column labeled "ISSC Per Call". ISSC stands for Inmate Station Service Charge. MCI does not charge an inmate station service fee. Therefore, we need to remove the percentages that are in that column**

Due NO LATER THAN **5:00** on: 01/19/2006

No Certified or TVList

Start of Service Date: **01/19/2009**

End of Service Date: **01/18/2010**

Pre-Bid Conference: **None**

Questions and Answers: **None**

Freight: **Freight / Handling Included in Price**

FOB: **Destination**

Delivery Point:

Name 1: **Idaho Dept of Correction**

Address 1: **1299 N Orchard, Suite 110**

Name 2:

Address 2:

Name 3:

City, State & Zip: **Boise, ID 83706**

Contact Person: **See Below**

Phone Nbr:

Fax Nbr:

Email Address:

Buyer: **JASON URQUHART**

Phone Nbr: **208-332-1608**

Fax Nbr: **208-327-7320**

Email Address: jason.urquhart@adm.idaho.gov

**Special
Instructions:**

- 1: **STATE OF IDAHO STANDARD CONTRACT TERMS AND CONDITIONS AND SOLICITATION INSTRUCTIONS TO VENDORS:** The State of Idaho Standard Contract Terms and Conditions and Solicitation Instructions to Vendors are hereby incorporated by reference into this solicitation as if set forth herein in their entirety, and are located on the Internet at <http://adm.idaho.gov/purchasing/purchasingrules.html>. If you do not have internet access, you may contact the Div. of Purchasing at 208-327-7465 to obtain a copy. The Standard Contract Terms and Conditions and Solicitation Instructions to Vendors shall apply to this solicitation and the State of Idaho Standard Contract Terms and Conditions shall apply to any contract resulting from this solicitation. Failure by any submitting vendor to obtain a copy of such shall in no way constitute or be deemed a waiver by the State of either document, or any part of them. No liability will be assumed by the Division of Purchasing for a submitting vendor's failure to consider the State of Idaho Standard Contract Terms and Conditions in its response to the solicitation.
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- 2: **RFP DOWNLOAD INSTRUCTIONS:** Offerors must download attachments (open, save, or print document(s) on their own computer system), enter pricing where indicated, complete any other required information, sign the Request for Proposal (RFP) signature page, and return the completed solicitation response package to the Idaho Division of Purchasing on or before the proposal closing date and time.
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- 3: **NEGOTIATIONS:** The State may, following receipt and evaluation of bids or proposals and any allowed Best and Final Offer procedures, negotiate with the apparent low responsive and responsible bidder. Prior to authorizing negotiations the Administrator, Division of Purchasing, shall determine in writing that negotiations may be in the best interest of the State. In addition to any other negotiation criteria described in the specifications, the State may, for example, negotiate to ensure the submitting vendor has a clear understanding of the scope of work required and requirements that must be met, ensure that the vendor will make available the required personnel and facilities to satisfactorily perform the contract, or agree to any clarifications regarding scope of work or other contract terms. During negotiation, adequate procedures will be used to ensure that disclosure of any information, including price, from competing proposals is not revealed. If negotiations are unsuccessful, they shall be formally terminated and the State may undertake negotiations with the next ranked submitting vendor.
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- 4: **BEST AND FINAL OFFERS:** The State may, at its sole option, either accept an offerors initial proposal by award of a contract or enter into discussions with offerors whose proposals are deemed to be reasonably susceptible of being considered for award. Offerors should submit their best proposals initially as there is no guarantee the State will conduct discussions. During the initial evaluation process, offerors proposals deemed incapable of meeting the scope & needs of the RFP in a satisfactory manner may be removed from further consideration during any best & final offer phase. During the evaluation phase & any discussions conducted, adequate procedures will be used to ensure that the contents of the offerors proposals are kept under strict security & disclosure of any information from competing proposals is prohibited. If discussions are deemed necessary, they may be used to determine in greater detail the offerors qualifications, explore with the offeror the scope & nature of the project, determine that the offeror will make available the necessary personnel & facilities to perform within the required time, or discuss compensation which is fair & reasonable. The primary purpose of any such discussions will be to assure that the offeror has full understanding of the solicitation requirements. The State will schedule a time for the discussions & provide a date & time for receipt of best & final offers. If during discussions there is a need for clarification or change of the RFP it shall be amended to incorporate such clarification or change. Offerors will be accorded fair & equal treatment with respect to any opportunity for discussions & revisions of proposals. If the offeror does not submit a notice of withdrawal or a best & final offer, once a date & time has been established for receipt of best and final offers, the offerors initial or immediate previous offer will be

construed as its best & final offer.

5: Shipping: Prices must be stated as FOB-Destination, unless otherwise indicated in the solicitation.

6: Executive Order 2007-09
[http://gov.idaho.gov/mediacenter/execorders/eo07/eo_2007_09.html] requires the Division of Purchasing in the Department of Administration to develop policies and procedures to ensure that all vendors seeking to enter into a service contract with the State or a contract to develop, sell or lease software to the State of Idaho disclose where work will be performed. If bid, quote, or proposal is for services or the development, lease/licensing of software, the proposer must submit a completed disclosure form located at http://adm.idaho.gov/purchasing/TCs/Instructions_Executive_Order_2007-09.pdf. No contract can be awarded to a supplier until the Division of Purchasing has this completed form.

7: Additional instructions/provisions are attached which apply to this Solicitation.

8: Cost Proposal must be submitted separately and marked "Cost Proposal" One (1) Original and One (1) Copy. No cost information should be detailed or presented in the technical portion of the proposal.

9: Quantities given are estimated for bidding purposes only. Actual quantities ordered may vary. The State does not guarantee and shall not be held liable for the estimated quantities in the solicitation.

10: Contact for this Solicitation is the "Buyer" identified on Page 1 of the Solicitation. Bidders submitting manual responses must contact the Idaho Division of Purchasing at 208-327-7465 for Manual Bid Submission Instructions and the Solicitation Signature page form. Bids submitted without the signature page form will be found non-responsive and will not be considered.

11: Award will be based on a Point Method of Award to the bidder(s) receiving the highest total points.

Questions must be received in writing no later than October 21, 2005 to be considered. Fax or e-mail your questions to the buyer. All questions will be answered in the form of a bid addendum. If a bid addendum affects your response, you may change the response up to the bid closing time.

There will be optional site visits the week of October 11th, 2005. The details will be released as an amendment to this RFP.

12: Manually sealed bids and proposals must be received on or before the date and time stated in the solicitation. Manually submitted bids or proposals received after the stated closing (due) date and time will not be considered under any circumstances. A public opening of all bids/proposals received will be held at 10:30 AM (local time) at the Division of Purchasing office on the first business day following the closing (due) date and time stated in the solicitation. At that time all timely submitted manual sealed bids or proposals received will be publicly opened and recorded. If the opening is for a Request for Proposal, only the names of the offerors will be announced and no other information will be available until after award.

MANUAL RESPONSE: When responding manually, print this entire solicitation document including any attachments, enter your pricing, and send it with the manually signed and completed signature page and any other required documents to the buyer at the Division of Purchasing so that it is delivered by the closing date and time listed

above. DO NOT FAX your response. If mailed, address it to: Division of Purchasing, P O Box 83720, Boise, ID 83720-0075. If hand delivered or sent by courier service, deliver or send it to: Division of Purchasing, 5569 Kendall Street, Boise, ID 83706-1231.

RFx Header Attachments:

No Header Attachments

Agency Header Notes:

[Display Header Notes Section](#)

Wed Nov 12 06:36:38 GMT-0800 (PST) 2008
CPO01936 APPROVED
MARK LITTLE (markliddle) writes
Award CPO01936 Approved by MARK LITTLE

Wed Nov 12 06:36:38 GMT-0800 (PST) 2008 Final Approver MARK LITTLE writes: Award CPO01936 Approved.

Award: CPO01936 scheduled for release on: Wed Nov 12, 2008

Award: CPO01936 Award Notifications scheduled to be mailed to respondees on: Wed Nov 12, 2008

Tue Nov 04 08:42:15 GMT-0800 (PST) 2008
Change Order CPO01936 - 01 has been created.
It has been scheduled for release on: Thu Nov 13 00:00:00 GMT-0800 (PST) 2008.
Award Notifications are scheduled for release on: Thu Nov 13 00:00:00 GMT-0800 (PST) 2008.

Tue Nov 04 08:42:14 GMT-0800 (PST) 2008
Award CPO01936 released for approval.
Forwarded to markliddle. Route 770.
Ccd to: (cc approvers thru next actual approver)

Tue Nov 04 08:39:00 GMT-0800 (PST) 2008
Item 002 added to Document PREQ10185 Contract Purchase Order CPO01936
NIGP: 91577 UOM: YR Quantity: 1 Price: 1200000

Item Number: 001 Estimated Amount: \$1200000

RFQ Nbr: RFP01695

Quantity:
3

Unit of Measure:
YR





Commodity Code:
915-77--

Description:

Phone Service, Inmate (Estimated total amount for January 19, 2006 through January 18, 2009 = \$3,600,000.00.)

File Attachments:

4 file(s) found.

-  InmatePhoneRFP2005.doc
-  signaturepageITB_RFP.doc
-  PreBidTourItineraryOct11.doc
-  RFP01695InmatePhoneRFPQuestionsFY06.doc

Notes:

No Item Notes entered for this Item

Item Number: **002**

Estimated Amount: \$120000

RFQ Nbr: RFP01695

Quantity:
1

Unit of Measure:
YR

Commodity Code:
915-77--

Description:

Phone Service, Inmate (Estimated total amount for January 19, 2009 through January 18, 2010 = \$1,200,000.00.)

File Attachments:

4 file(s) found.



InmatePhoneRFP2005.doc



signaturepageITB_RFP.doc



PreBidTourItineraryOct11.doc



RFP01695InmatePhoneRFPQuestionsFY06.doc

Notes:

No Item Notes entered for this Item
